



Republic of the Philippines  
Province of Davao del Sur  
MUNICIPALITY OF MAGSAYSAY  
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## Tanggapan ng Sangguniang Bayan

14<sup>th</sup> Sangguniang Bayan  
Inaugural Session  
July 08, 2013

### RESOLUTION NO. 15

*Series of 2013*

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Introduced by: Hon. CHONA D. SENG, *SB Member*  
Hon. ALLAN P. CARAMPATANA, *SB Member*

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### RESOLUTION ADOPTING THE INTERNAL RULES OF THE SANGGUNIANG BAYAN OF MAGSAYSAY, DAVAO DEL SUR, AS AMENDED.

WHEREAS, Section 50 of the local Government Code provides that the Sanggunian shall adopt or update their respective existing rules during their first regular session after the election of their respective members;

NOW, THEREFORE:

BE IT RESOLVED by the Sangguniang Bayan of Magsaysay, Davao del Sur to adopt, as it hereby adopts the internal rules of the Sangguniang Bayan with the following amendments, to wit:

#### “RULE” V –TEMPORARY PRESIDING OFFICER

Section1. In the event of the inability of the regular Presiding Officer to preside over a Sanggunian session, the members present hereby constituting a “quorum” shall elect from among themselves a “temporary presiding officer”.

Section2. The “temporary presiding officer” shall certify within ten (10) days from the passage of ordinances enacted or resolutions adopted by the Sanggunian in the session over which he temporarily presided.

Section3. While presiding, the temporary Presiding Officer, shall have no right to vote even if there is a tie.

Section4. The Temporary Presiding Officer may, on his own discretion, relinquish the Chair temporarily to any member of the Sanggunian if he would like to go down the floor and participate in the deliberation in his capacity as a regular member.

#### ‘RULE XII – COMMITTEES

Section 11. *Mandatory Standing committees.* The Sanggunian shall, thru a resolution create the following mandatory standing (or regular) committees:

#### A. COMMITTEE ON FINANCE, ECONOMIC ENTERPRISE, COMMERCE AND INDUSTRY

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Local taxes, fees and charges
- Loans and other source of local revenues
- Annual and supplementary budgets
- Appropriation ordinances
- All other matters related to local taxation and fiscal administration
- Administration/operation of the public market, slaughterhouse, municipal cemetery, motor pool and other economic enterprises.
- Establishment/operation of all kinds of trade and industry
- Measures that affect trade, commerce and industry
- Incentives to promote trade, commerce and industry
- Matters related to tourism
- All other matters related to trade, commerce and industry
- Measure pertaining to market rental fees and other market and slaughterhouse charges, municipal cemetery fees and charges, rental fees of heavy equipment,
- Improvement of market facilities and its premises, municipal cemetery facilities and its premises, slaughterhouse facilities and its premises.
- Enactment/revision of the municipal economic enterprise development and management.

#### B. COMMITTEE ON HEALTH

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Health, sanitation or hygiene and nutrition
- Cleanliness and beautification of the community, parks and plazas
- Proposed measures related to hospitals, health centers and health programs
- All matters related to health and family planning

#### C. COMMITTEE ON YOUTH AND SPORTS DEVELOPMENT

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Sports development
- Youth welfare and development
- Operation/establishment of amusement places

- Measures that affect the regulation of games and amusements including, but not limited to, the promotion or holding of cockfights, boxing, basketball tournaments and other games and amusements.
- All other matters related to games and amusements, youth and sports development

#### D. COMMITTEE ON RULES, ORDINANCES, LEGAL MATTERS AND GOOD GOVERNMENT

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Sanggunian Internal Rules and violations thereof
- Order of Business and Calendar of Business
- Disorderly conduct of members and investigation thereof
- Privileges of members
- Enactment, revision or amendment of all kinds of ordinances except appropriation ordinance
- Exercise of legislative powers (taxing power, police power, corporate powers and proprietary rights)
- Legality of proposed measures to be acted upon by Sanggunian
- Review of ordinances and resolutions submitted by lower level LGUs.
- Organization and management; personnel administration, position classification and pay plan, staffing patterns
- Creation of positions
- Confirmation of the appointment of local department heads
- Policy formulation of the economical, efficient and effective local government administration
- Conduct and ethical standards for local officials and employees
- Public accountability of local officials and employees
- All other matters related to good governance.

#### E. COMMITTEE ON AGRICULTURE, ENVIRONMENT AND NATURAL RESOURCES

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Agricultural Production
- Agricultural inputs
- Agricultural facilities
- Development of agri-business enterprises
- All other matters related to Agriculture, including plants and animals

- Cooperatives organizations and development
- Incentives to cooperatives
- All matters affecting the cooperatives development program of the government
- Environmental protection
- Air and water pollution
- Wanton destruction of the environment and its natural resources.

#### F. COMMITTEE ON LAND USE AND ZONING

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Housing program
- Subdivision development/real state development
- Measures pertaining to land uses
- Zonification or Zoning code enactment
- Squatter problems
- All matters related to housing and land utilization.

#### G. COMMITTEE ON BARANGAY AFFAIRS

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Creation, division, merging, abolition, or alternation of boundaries of barangays
- Naming or Renaming of barangays
- Naming or Renaming of barangay roads
- Review of barangay ordinances and executive orders issued by the Punong Barangay
- All matters pertaining to barangay government affairs.

#### H. COMMITTEE ON PEACE AND ORDER AND PUBLIC SAFETY

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Human rights
- Prevention of human rights violation
- Maintenance of peace and order
- Protective services
- Traffic rule and regulation
- Fire prevention and control measures

- Public morals
- All other matters related to human rights, peace and order and public safety.

#### I. COMMITTEE ON PUBLIC WORKS

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Construction, maintenance and repairs of roads, bridges and other government infrastructure projects
- Measures that pertain to drainage and sewerage systems and similar projects
- All other matters related to public works and infrastructure projects.

#### J. COMMITTEE ON COMMUNICATION AND TRANSPORTATION

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- All matters related to telecommunications
- Matters related to land, sea and air transportation services.

#### K. COMMITTEE ON CULTURE, TOURISM AND INDIGENOUS PEOPLES AFFAIRS

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- All matters related to culture and affairs affecting the indigenous people
- Promotion of culture and the arts
- Rights of indigenous people
- Operation and establishment of tourism facilities
- All matters related to tourism.

#### L. COMMITTEE ON SOCIAL SERVICES, WOMEN, CHILDREN AND FAMILY WELFARE

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- Child's and Women's welfare, rights and privileges
- Women's organization
- Family welfare
- Social welfare services

- All other matter related to children, women, family, senior citizens and person with disabilities.

M. COMMITTEE ON EDUCATION

This Committee shall be composed of not more than three (3) members, including its Chairman and Vice-chairman, to which shall be referred all matters or questions pertaining to or connected with the following:

- All matters related to formal and non-formal education
- Educational facilities
- Operation of educational institutions, both private and public

'RULEXVI – DISCIPLINARY ACTIONS

SECTION1. *Penalty.* Any member who commits an act – in transgression of the foregoing Internal Rules of Procedure shall be punished with the corresponding penalties hereunder prescribed, to wit:

	PENALTY
1. For disorderly conduct or behavior during the session, committee hearing or committee meeting	1 <sup>st</sup> Offense-reprimand 2 <sup>nd</sup> Offense-exclusion from membership i in the committee concerned
2. For any “justified” absence with prior Notice	NONE
3. For any “justified” absence without prior Notice.	Reprimand
4. For any “unjustified” absence with prior notice.	Reprimand
5. for any “unjustified” absence in four (4) consecutive sessions.	Filing of the corresponding administrative Charge as per Art. 124(6), IRR of RA 7160.
6. For coming late in any kind of Sessions, per hour of being late or a fraction thereof.	Reprimand
7. Conviction by final judgment to Imprisonment of a least (1) year For any crime involving moral Turpitude <sup>8</sup> .	Automatic expulsion
8. For refusal without valid excuse to perform the task assigned to him by the Sanggunian or Committee of which he is a member.	Fifteen(15) days-suspension without remuneration
9. For “unjustified” absence in committee hearing of which he is a composite member	Expulsion from membership in that committee without prejudice to the filing of corresponding administrative charge for neglect of duty.
10. For violation of any other provision	Suspension of not more than fifteen (15)

Of this Internal Rules of Procedure                      days without remuneration  
Not specified herein

ADOPTED UNANIMOUSLY, this 8<sup>th</sup> day of July, 2013.

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Certified Correct:

Attested:

DONNABEL JOY P. FERROLINO-MEJIA  
Vice Mayor/ Presiding Officer

DOMINGO M. MARIANO  
Secretary to the Sangguniang Bayan